

# AUGHTON AUTOMATION

CONTROL INSTRUMENTATION, ELECTRICAL, MECHANICAL & CIVIL ENGINEERS

## Occupational Health & Safety Policy

We at Aughton Automation recognise that we have a moral obligation to safeguard each other, our customers and the environment by aspiring to operate a safe, injury free and healthy workplace that is always safe and to minimise, our impact on the environment.

Our primary concern is the safety of our employees, our customers, our sub-contractors and the wider community by managing our people and our work practices in a safe and responsible way. As the very minimum we will comply with all relevant legislation and approved codes of practice.

To ensure best practice we have developed a common minimum operating standard and set of behaviours, which will be practiced at every location, in which we operate.

This standard is being introduced to all Aughton Automation operations over the next five years and is based on industry best practice and strictest regulatory requirements, which will set the "Benchmark" for our industry.

We strive continuously to improve our performance and we will regularly measure compliance against these standards. We implement and measure performance objectives, and assure our clients and customers that we operate under the safest environment possible. We have set clear objectives and targets against which we will measure and report on our health and safety performance.

Aughton Automation recognises its duty towards all employees, contractors, sub-contractors and other persons and will ensure, so far as is reasonably practicable, will:

Specifically, Aughton Automation will:

- Have a commitment to provide safe and healthy working conditions for the prevention of work-related injury and ill health which will be appropriate for the purpose, size and context of the organisation and for the specific nature of the OH&S risks and OH&S opportunities
- Establish and maintain a safe and healthy working environment. All personnel will undergo an induction program and further training if deemed necessary
- Ensure that significant risks arising from work activities under our control are either eliminated or adequately controlled
- Achieve compliance with legal requirements through appropriate occupational health and safety measures

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- Ensure that this policy and individuals' responsibilities for health and safety are understood throughout the organisation
- Devise, implement and monitor the effectiveness of further policies, in support of this policy, on specific areas of hazard or risk. COSHH, Manual Handling
- Through consultation and co-operation, we will involve team members in health and safety related decision – making, safety meetings, tool box talks etc.
- Provide adequate resources, including training of team members in their responsibilities, to enable them to carry out their designated duties in respect of health and safety
- Provide team members with the necessary information, instruction, training and supervision to enable them to avoid hazards and to contribute to their own and others' health and safety at work.
- Develop and implement appropriate occupational health and safety procedures and safe working practices
- Will undertake all legal responsibilities concerning CDM 2015 in either Contractor/Principal Contractor roles
- Implement monitoring of conditions in the working environment and investigate accidents and work-related sickness, all accidents will be investigated and reported to the relevant authorities concerning RIDDOR etc
- Seek to prevent injury to any employee, customer or sub-contractor
- Conduct a full risk assessment as soon as practical in taking on any new contract
- Consider the safety implications of our procurement decisions
- Ensure that every employee is properly trained to safely perform their work
- All PPE will be provided/replaced free of charge
- Ensure a commitment to consultation and participation of workers and where they exist workers' representatives
- First Aid will only be administered by trained personnel who will be identified on induction
- Welfare facilities will be provided for internal and external contracts, these will be monitored and cleaned on a regular basis

Aughton Automation recognises that all employees, contractors, sub-contractors and other persons will ensure, so far as is reasonably practicable and adhere to a "Duty of Care:

Specifically; ALL employees, contractors, sub-contractors and other persons are requested to:

- Observe all rules, procedures and codes of practice issued by Aughton Automation and others authorities that relate to health and safety.
- Make proper use of and report any loss or misuse of, or damage to, equipment and clothing issued to them and keep it in good condition.

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- Report any incident, situation, practice, substance, or equipment that has caused or could cause injury or damage
- Assist Aughton Automation to comply with its statutory duties and assist in the investigation of hazardous incidents to introducing measures to prevent recurrence
- Undertake tasks, which could involve a potential risk to health or safety only having first received appropriate authorisation or training
- Take reasonable care of their own health and safety, and that of others who may be affected by their acts or omissions at work

To ensure that this policy is fully implemented I have taken personal authority and responsibility for Health and Safety in the Company and have vested responsibility for ensuring the fulfilment of the policy with the Corporate Services Director.

A Health and Safety Adviser has been appointed as the competent person to advise Aughton Automation on all matters of the Company's compliance with the Health & Safety at Work etc. (Act 1974 and related legislation).

Following its initial adoption, this Health and Safety Policy will be reviewed by the Company's Board of Directors at the scheduled Management Meeting and may be amended from time to time.



**Brian Duffy**  
Managing Director  
Aughton Automation

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